



**B I D REQUEST FORM**

Customer: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Specifications**

Overall Size: \_\_\_\_\_ Quantity: \_\_\_\_\_

Paper:  Newsprint  30#  35#

Web Size:  22"  25"  27"  28"  34"

Total Pages: \_\_\_\_\_

Full Color Pages: \_\_\_\_\_ Spot Color Pages: \_\_\_\_\_

**Binding**

Half  Quarter  Flat  Other

**Packaging**

- Bundled-Quantities of \_\_\_\_\_
- Strapped
- Unstrapped
- Inserts
- Tab-On Labels

**Shipping Instructions**

- Customer Pick Up
- Customer Arranged Delivery

Ship to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_